

Minutes of the Board of Studies Meeting held on 12 July and 02 August 2019

The second Board of Studies Meeting of the Department of English and Foreign Language was held on 12 July 2019 with the following agenda:

1. Finalisation of Syllabus for M. A. English as per LOCF of UGC
2. List of Optional papers to be included in the syllabus
3. Evaluation Pattern for the M. A. English programme
4. Total number of credits and marks distribution for the M. A. English
5. B. A. English (Hons.) syllabus as per LOCF of UGC
6. Credit distribution for B. A. English (Hons.) programme
7. Any other, with approval of the Chair

In this regard, the following minutes were placed on record:

1. With the permission of the Chair, it was agreed that the items pertaining to M. A. English programme shall be taken up for discussion in a subsequent board meeting to be conducted on a date convenient to all the members as the one round of the meeting may not be adequate to sufficiently cover all the items listed in the agenda.
2. All the Board members mutually agreed to discuss the item under point no. 5 - B. A. English (Hons.) syllabus as per LOCF of UGC. It was taken up for detailed discussion. Accordingly, the learning outcomes for all the courses – core, generic and discipline specific electives for the B. A. English (Hons.) programme were defined and integrated in the syllabus.
3. With regard to item under point no. 6, all the members agreed that each course offered by the Department should be worth 5 credits wherein at least 1 credit should be directed towards enhancing the writing skills of the students.

In continuation with the above meeting, the third BoS Meeting of the Department was held on 02 August 2019 with the following agenda:

1. Finalisation of Syllabus for M. A. English as per LOCF of UGC
2. Evaluation Pattern for the M. A. English programme
3. Total number of credits and marks distribution for the M. A. English
4. Any other, with approval of the Chair

Subsequent to the announcement of the M. A. English programme by the Department, a tentative syllabus was prepared by the faculty members which was up for detailed discussion in this meeting during which, the following minutes were placed on record:

1. With regard to item under point no. 1, the learning outcomes for all the courses were defined and integrated in the syllabus proposed.

2. With regard to item under point no. 2, it was proposed that the internal assessment would be worth 40 marks which would comprise of two internal tests worth 15 marks each and 10 marks for teacher's assessment while the semester-end examination would be worth 60 marks.
3. With regard to item under point no. 3, it was agreed that each course shall be worth 5 credits wherein at least 1 credit shall be directed towards enhancing the writing skills of the students. Further, each course would be evaluated out of 100 marks.

Rakesh Tripathi

Head - DEFL